

**MINUTES OF REGULAR BOARD MEETING      2-16-16      #921**  
**BOARD OF EDUCATION**

**CALL TO ORDER/MEETING PLACE**

The Board of Education President, Mr. Allen Rosen, called the regular meeting to order at 5:36 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

**BOARD PRESENT**

Mr. Allen Rosen, President, Mr. Drew Hazelton, Vice President, Mr. Derek Ross, Clerk, Ms. Denise Helfstein, Member, and Ms. Barbara Laifman, Member

**PUBLIC COMMENTS**

None

**ADJOURN TO CLOSED SESSION**

The Board adjourned to Closed Session at 5:36 p.m.

**CALL TO ORDER/MEETING PLACE**

The Board of Education President, Mr. Allen Rosen, called the regular meeting to order at 6:05 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

**BOARD PRESENT**

Mr. Allen Rosen, President, Mr. Drew Hazelton, Vice President, Mr. Derek Ross, Clerk, Ms. Denise Helfstein, Member, Ms. Barbara Laifman Member and Josh Weisberg, Student Board Representation.

**STAFF PRESENT**

Dr. Tony Knight, Superintendent, Mr. Martin Klauss, Assistant Superintendent, Business Services, Dr. Leslie Heilbron, Assistant Superintendent, Human Resources, Mr. Enoch Kwok, Director, Educational Technology and Information Systems, Mr. Clifford Moore, Consultant, and Ms. Linda Sheridan, Executive Assistant.

**FLAG SALUTE**

Cathy Lory led the Pledge of Allegiance to the Flag

**REPORT ON CLOSED SESSION**

Dr. Knight reported that in closed session held this evening the Board took action to issue a notice of non-re-election to a probationary certificated employee, identified by Resolution #16-03 pursuant to Education Code Sections 44929.21(b) and/or 44954, effective at the end of the 2015-2016 school year, and directed the Superintendent or designee to send out appropriate legal notices. The roll call vote was Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No: 0.

**ADOPTION OF AGENDA**

On motion of Allen Rosen, seconded by Denise Helfstein, the Board of Education adopted the agenda as presented except to move Item B.2.c. after Technology Report. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No - 0.

**PUBLIC SPEAKERS**

None

**PRESENTATIONS**

The Board presented the Partners in Education Award to Melissa Stone and Shary Trux.

## **REPORT FROM STUDENT BOARD REPRESENTATIVE**

Josh Weisberg reported next Tuesday will be second blood drive, the Dodgeball Powder Puff game and ASB elections are coming up and the Junior class is looking for a prom site.

## **REPORT FROM BOARD MEMBERS**

Board Member Barbara Laifman reported she attended the Wellness Council meeting, the Chinese Cultural Night, Super Saturday and the Community Outreach Committee meeting. Board Member Derek Ross reported he also attended the Community Outreach Committee meeting, the Oak Park Recreation Committee meeting and tomorrow will read at Red Oak Elementary School. Board Member Drew Hazelton reported he attended Super Saturday and joined a webcast presented by CSBA on economics and the state budget in California. He attended the Technology Committee meeting and the Facilities meeting by phone. Board Member Denise Helfstein reported she attended the GATE DAC meeting, the Holly Baxter presentation and attended the VCSBA Dinner Meeting where they honored Barbara Laifman for her years of service on the school board, and Safe Kids Task Force meeting and Super Saturday. Board Member Allen Rosen offered congratulations to Barbara on receiving her award from VCSBA. He reported he attended the Chinese Cultural Night.

## **REPORT FROM SUPERINTENDENT**

Dr. Knight reported at Super Saturday he was speaking to various agencies who have advised against using pesticides to kill rodents, etc. The district will be looking into safe and effective alternatives. He also reported that a community member advised him there is a liquor store going into the Oak Park shopping center. He will look into further information and bring to the board next month for possible action to express concerns from the district on this type of business so close to our schools.

## **Report from School Site Councils**

The Board received a School Site Council report from BES, MCMS and OPHS.

### **2.c. Approve Resolution #16-06 - 2016 Friends of Oak Park Schools Education Foundation to Offer Fee-Based Summer School Program**

On motion of Derek Ross, seconded by Drew Hazelton, the Board of Education approved Resolution #16-06 – 2016 Friends of Oak Park School Education Foundation to Offer Fee-Based Summer School Program. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No: 0.

## **Report from Bond Consultant**

The Board received a report from Tom Clifford of Clifford Moss, the bond consultant. He provided an overview of procedures and objectives for a possible bond campaign in November.

The Board also received a report on Enrollment and Student Attendance from Martin Klauss.

## **C.1. CONSENT AGENDA**

On motion of Barbara Laifman, seconded by Drew Hazelton, the Board of Education approved the Consent Agenda. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No - 0.

- a. **Approve Minutes of Regular Board Meeting January 19, 2016**
- b. **Public Employee/Employment Changes 01CL22981-01CL23014 & 01CE07650-01CE07692**
- c. **Approve Purchase Orders – January 1-31, 2016**
- d. **Approve Overnight Trip for Oak Park High School Athletic Teams To Attend Spring CIF Play-offs**
- e. **Approve Overnight Trip for Oak Park High School Technology Students Association Club – March 18-19, 2016**
- f. **Approve Agreement with County of Ventura for Crossing Guard Service**

- g. [Approve Landscape Architect Services Agreement for Outdoor Classrooms at Brookside Elementary and Oak Park Neighborhood School](#)
- h. [Approve Authorization to Purchase Dell Chrome Book Tablets Utilizing Piggyback Provision of PCC Section 20118](#)
- i. [Approve Renewal Service Agreement for Bond Continuing Disclosure Compliance](#)
- j. [Approve Notice of Completion, Project 15-15F, Relocatable Classroom Installation at Oak Hills Elementary School](#)
- k. [Approve Denial of Claim #16-01 for Alleged Damages](#)
- l. [Approve Overnight Trip for Oak Park High School Boys' Volleyball Team – March 11-12, 2016](#)
- m. [Approve Overnight Trip for Oak Park High School Future Business Leaders of America \(FBLA\) Team Member – March 10-11, 2016](#)

On motion of Allen Rosen, seconded by Drew Hazelton, the Board of Education approved moving Item B.3.c. to follow. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No: 0

**3.c. Approve Additional Course at Oak Park High School**

On motion of Derek Ross, seconded by Barbara Laifman, the Board of Education approved the additional course at Oak Park High School for 2016-2017 of Introduction to California Agriculture – Towards a Sustainable Future. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No: 0.

**ACTION**

**2. BUSINESS SERVICES**

**a. Approve Resolution #16-05 – Participation in District of Choice Program for School Year 2016-2017**

On motion of Barbara Laifman, seconded by Derek Ross, the Board of Education approved Resolution #16-05 – Participation in District of Choice Program for School Year 2016-2017. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No: 0.

**b. Approve Projected Enrollment of New InterDistrict Students for 2016-2017**

On motion of Barbara Laifman, seconded by Drew Hazelton, the Board of Education approved the Projected Enrollment of new Interdistrict Students for 2016-2017. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No: 0.

**d. Approve 2015-16 Safe School Plans**

On motion of Derek Ross, seconded by Drew Hazelton, the Board of Education approved the 2015-2016 Safe School Plans. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No: 0.

**e. Approve Purchase of Equipment from Measure C6 Bond Fund – Purchase of Replacement Photocopiers at Multiple School Sites**

On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved the Purchase of Equipment from Measure C6 Bond Fund – Purchase of Replacement Photocopiers at Multiple School Sites. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No: 0.

**f. Approve Purchase of Equipment from Measure C6 Bond Fund – Additional Food Services Equipment for Oak Park High School**

On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved the Purchase of Equipment from Measure C6 Bond Fund – Additional Food Services Equipment

for Oak Park High School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No: 0.

**g. Approve Purchase of Equipment from Measure C6 Bond Fund – Campus Security and Maintenance Vehicles for Medea Creek Middle School and Oak Park High School**

On motion of Allen Rosen, seconded by Barbara Laifman, the Board of Education approved the Purchase of Equipment from Measure C6 Bond Fund – Campus Security and Maintenance Vehicles for Medea Creek Middle School and Oak Park High School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No: 0.

**h. Approve Purchase of Equipment from Measure C6 Bond Fund – Increase to Previously Approved Count of Mobile Devices for School Site Learning Centers**

On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved the Purchase of Equipment from Measure C6 Bond Fund – Increase to Previously Approved County of Mobile Devices for School Site Learning Centers. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No: 0.

**i. Approve Amendment #1 to Architect Agreement for Project 15-15F, Relocatable Classroom Installation at Oak Hills Elementary School**

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved Amendment #1 to Architect Agreement for Project 15-15F, Relocatable Classroom Installation at Oak Hills Elementary School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No: 0.

**j. Ratify Agreement for Construction Services for Project 15-15F, Relocatable Classroom at Oak Hills Elementary School**

On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved the ratification for Construction Services for Project 15-15F, Relocatable Classroom at Oak Hills Elementary School. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No: 0.

**k. Approve Agreement for DSA Inspection Services for Various District Construction Projects**

On motion of Barbara Laifman, seconded by Drew Hazelton, the Board of Education approved the Agreement for DSA Inspection Services for Various District Construction Projects. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No: 0.

**3. CURRICULUM**

**a. Approve 2014-15 School Accountability Report Cards**

On motion of Derek Ross, seconded by Barbara Laifman, the Board of Education approved the 2014-2015 School Accountability Report Cards. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No: 0.

**b. Approve 2015-16 Single Plans for Student Achievement**

On motion of Barbara Laifman, seconded by Derek Ross, the Board of Education approved the 2015-2016 Single Plans for Student Achievement. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No: 0.

**4. HUMAN RESOURCES**

**a. Approve Resolution #16-01 - Reducing or Discontinuing Particular Kinds of Service**

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved Resolution #16-01 – Reducing or Discontinuing Particular Kinds of Service. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No: 0.

**b. Approve Resolution #16-02 – Release Temporary Certificated Employees #1 Through #13**  
On motion of Barbara Laifman, seconded by Drew Hazelton, the Board of Education approved Resolution #16-02 – Release Temporary Certificated Employees #1 Through #13. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No: 0.

**c. Approve Resolution #16-04 – Determination of Seniority Among Employees with the Same Seniority Date (“Tie Breaker Resolution”)**  
On motion of Derek Ross, seconded by Barbara Laifman, the Board of Education approved Resolution #16-04 – Determination of Seniority Among Employees with the Same Seniority Date (“Tie Breaker Resolution”). Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No: 0.

**5. PUPIL SERVICES**

**a. Approve Contract for Non-Public Agency for Special Education Student #08-15/16 - \$96,696**  
On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved the Contract for Non-Public Agency for Special Education Student #08-15/16 - \$96,696. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No: 0.

**6. BOARD**

**a. Approve 2016 CSBA Delegate Assembly Election of Candidates**  
On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved the 2016 CSBA Delegate Assembly Election of Candidates as follows: John Andersen, Greg Barker, Rob Collins and Vianey Lopez . Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No: 0.

**b. Approve Date Changes for June Board Meetings**  
On motion of Denise Helfstein, seconded by Drew Hazelton, the Board of Education approved the date changes for the June Board Meetings to Wednesday, June 1 2016 and Wednesday, June 15, 2016. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No: 0.

**7. BOARD POLICIES**

**a. Review and Approve Amendment to Board Policy 4112.8, 4212.8, 4312.8 – Employment of Relatives - Second Reading**  
On motion of Barbara Laifman, seconded by Drew Hazelton, the Board of Education approved the Amendment to Board Policy 4112.8, 4212.8, 4312.8 – Employment of Relatives on second reading. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No: 0.

**b. Approve Amendment to Board Policy 2121 – Superintendent’s Contract – First Reading**  
On motion of Derek Ross, seconded by Allen Rosen, the Board of Education approved the amendment to Board Policy 2121 – Superintendent’s Contract on first reading. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No: 0.

**c. Approve Amendment to Board Policy and Administrative Regulation 4030 – Nondiscrimination in Employment – First Reading**  
On motion of Derek Ross, seconded by Barbara Laifman, the Board of Education approved the amendment to Board Policy and Administrative Regulation 4030 – Nondiscrimination in Employment on first reading. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No: 0.

**d. Approve Amendment to Board Policy 4121 – Temporary/Substitute Personnel – First Reading**

On motion of Barbara Laifman, seconded by Denise Helfstein, the Board of Education approved the amendment to Board Policy 4121 – Temporary/Substitute Personnel on first reading. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No: 0.

**e. Adopt and Approve Amendment to Board Policy and Administrative Regulation 5111.1 – District Residency**

On motion of Drew Hazelton, seconded by Barbara Laifman, the Board of Education approved the adoption of Board Policy 5111.1 and the amendment to Administrative Regulation 5111.1 – District Residency on first reading. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No: 0.

**f. Approve Amendment to Board Policy and Administrative Regulation 5141 – Health Care and Emergencies – First Reading**

On motion of Derek Ross, seconded by Denise Helfstein, the Board of Education approved the amendment to Board Policy and Administrative Regulation 5141 – Health Care and Emergencies on first reading.. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross, No - 0.

**V. OPEN DISCUSSION**

There being no further business before this Board, the Organizational Regular meeting is declared adjourned at 8:56 p.m.

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Date

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President of the Board

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Date

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Clerk or Secretary of the Board